



# CITY of CLOVIS

## AGENDA • CITY COUNCIL MEETING

Council Chamber, 1033 Fifth Street, Clovis, CA 93612 (559) 324-2060  
[www.cityofclovis.com](http://www.cityofclovis.com)

December 14, 2020

6:00 PM

Council Chamber

In compliance with the Americans with Disabilities Act, if you need special assistance to access the City Council Chamber to participate at this meeting, please contact the City Clerk or General Services Director at (559) 324-2060 (TTY – 711). Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the Council Chamber.

### **\*SPECIAL NOTICE REGARDING PUBLIC PARTICIPATION DUE TO COVID-19\***

Given the current Shelter-in-Place Order covering the State of California and the Social Distance Guidelines issued by Federal, State, and Local Authorities, the City is implementing the following changes to participate in Council meetings until notified otherwise. The Council chambers will be open to the public but we will be implementing social distancing policies and will limit the number of people who may be in the Council chambers. Face masks are required to attend. We are encouraging residents to participate virtually following the directions below. If you are sick, please do not attend the meeting. Any member of the City Council may participate from a remote location by teleconference.

- The meeting will be webcast and accessed at: <https://cityofclovis.com/government/city-council/city-council-agendas/>

### **Written Comments**

- Members of the public are encouraged to submit written comments at: <https://cityofclovis.com/government/city-council/city-council-agendas/> at least two (2) hours before the meeting (4:00 p.m.). You will be prompted to provide:

- Council Meeting Date
- Item Number
- Name
- Email
- Comment



- Please submit a separate form for each item you are commenting on.
- A copy of your written comment will be provided to the City Council noting the item number. If you wish to make a verbal comment, please see instructions below.
- Please be aware that any written comments received that do not specify a particular agenda item will be marked for the general public comment portion of the agenda.

- If a written comment is received after 4:00 p.m. on the day of the meeting, efforts will be made to provide the comment to the City Council during the meeting. However, staff cannot guarantee that written comments received after 4:00 p.m. will be provided to City Council during the meeting. All written comments received prior to the end of the meeting will be made part of the record of proceedings.

### **Verbal Comments**

- If you wish to speak to the Council on an item by telephone, you should contact the City Clerk at (559) 324-2060 no later than 4:00 p.m. the day of the meeting.
- You will be asked to provide your name, phone number, and your email. You will be emailed instructions to log into Webex to participate in the meeting. Staff recommends participants log into the Webex at 5:30 p.m. the day of the meeting to perform an audio check.
- All callers will be placed on mute, and at the appropriate time for your comment your microphone will be unmuted.
- You will be able to speak to the Council for up to three (3) minutes.

### **Webex Participation**

- Reasonable efforts will be made to allow written and verbal comment from a participant communicating with the host of the virtual meeting. To do so, a participant will need to chat with the host and request to make a written or verbal comment. The host will make reasonable efforts to make written and verbal comments available to the City Council. Due to the new untested format of these meetings, the City cannot guarantee that these written and verbal comments initiated via chat will occur. Participants desiring to make a verbal comment via chat will need to ensure that they accessed the meeting with audio transmission capabilities.

### **CALL TO ORDER**

### **FLAG SALUTE - Councilmember Mouanoutoua**

### **ROLL CALL**

### **PRESENTATIONS/PROCLAMATIONS**

1. Presentation Recognizing and Thanking Deputy City Planner Orlando Ramirez for 30 years of service to the City of Clovis.

**Public Comments** - This is an opportunity for the members of the public to address the City Council on any matter within the City Council's jurisdiction that is not listed on the Agenda. In order for everyone to be heard, please limit your comments to 5 minutes or less, or 10 minutes per topic. Anyone wishing to be placed on the Agenda for a specific topic should contact the City Manager's office and submit correspondence at least 10 days before the desired date of appearance.

**ORDINANCES AND RESOLUTIONS** - With respect to the approval of resolutions and ordinances, the reading of the title shall be deemed a motion to waive a reading of the complete resolution or ordinance and unless there is a request by a Councilmember that the resolution or ordinance be read in full, further reading of the resolution or ordinance shall be deemed waived by unanimous consent of the Council.

**CONSENT CALENDAR** - Items considered routine in nature are to be placed upon the Consent Calendar. They will all be considered and voted upon in one vote as one item unless a Councilmember requests individual consideration. A Councilmember's vote in favor of the Consent Calendar is considered and recorded as a separate affirmative vote in favor of each action listed. Motions in favor of adoption of the Consent Calendar are deemed to include a motion to waive the reading of any ordinance or resolution on the Consent Calendar. For adoption of ordinances, only those that have received a unanimous vote upon introduction are considered Consent items.

2. Administration - Approval - Minutes from the December 7, 2020 Council Meeting.
3. Administration - Approval – Waive normal purchasing process and authorize City Manager to enter into the CALNET agreement with Verizon Wireless for Cellular Phone and Wireless Data services.
4. Administration - Approval – First Amendment to Land Tenure Agreement with Fresno Wildlife Rehabilitation Service.
5. Administration – Approval – Authorize the City Manager to Execute an Agreement to Reassign Construction Loan to Affordable Housing Loans at 1403 Fourth Street, 1421 Fourth Street, and 1481 Bullard Avenue with Habitat for Humanity of Fresno County
6. Planning and Development Services – Approval – Final Acceptance for CIP 20-01, Rubberized Cape Seal 2020.
7. Planning and Development Services - Approval – Final Acceptance for CIP 10-06, Sierra Gateway Regional Trail.

**PUBLIC HEARINGS** - A public hearing is an open consideration within a regular or special meeting of the City Council, for which special notice has been given and may be required. When a public hearing is continued, noticing of the adjourned item is required as per Government Code 54955.1.

8. Consider various items associated with Clovis Landmark Square, located on the north side of Third Street at Veterans Memorial Parkway.
  - a. Consider Approval – Bid Award for CIP 15-03, Landmark Square, and Authorize the City Manager to execute the contract on behalf of the City.
  - b. Consider Approval – Award of a Construction Management Services Contract for CIP 15-03, and Authorize the City Manager to Execute the Contract on Behalf of the City.
  - c. Receive and File – Update of Fresno County Library Project.
  - d. Receive and File – Update on Project Fund Raising Efforts.

**Staff:** Thad Avery, Supervising Civil Engineer / Dave Merchen, City Planner  
**Recommendation:** Approve and Receive and File

9. Consider Introduction - Ord. 20-\_\_\_\_, OA2020-002, A request to amend the Clovis Development Code as a semi-annual cleanup to address changes, deletions, typographical, grammatical, and content errors as a result of the 2014 Development Code Update. City of Clovis, applicant.

**Staff:** David Merchen, City Planner

**Recommendation:** Approve

10. Consider Approval – Res. 20-\_\_\_\_ Adoption of a Resolution amending the 2019-2020 Community Development Block Grant Annual Action Plan. (To be continued)

**Staff:** Andrew Haussler, Community and Economic Development Director

**Recommendation:** Continue

**ADMINISTRATIVE ITEMS-** Administrative Items are matters on the regular City Council Agenda other than Public Hearings.

11. Consider Approval – Supplement to the Land Tenure Agreement with the Clovis Botanical Garden Committee to allow special events on the premises located at the northeast corner of Alluvial and Clovis Avenues inclusive of live entertainment, alcohol sales, and food trucks subject to an approved Administrative Use Permit.

**Staff:** Orlando Ramirez, Deputy City Planner

**Recommendation:** Approve

12. Consider Approval - Res 20-\_\_\_\_, Final Amendments to the 2019-20 Budget in conformance with the Budget Ordinance, and Receive and File - Year-end report for all funds as of June 30, 2020.

**Staff:** Jay Schengel, Finance Director

**Recommendation:** Approve

13. Consider Approval - 2019-20 Comprehensive Annual Financial Report.

**Staff:** Jay Schengel, Finance Director

**Recommendation:** Approve

14. Receive and File – Financial Status Report First Quarter 2020-2021.

**Staff:** Jay Schengel, Finance Director

**Recommendation:** Receive and File

## COUNCIL ITEMS

15. Consider Approval - A Request to Approve an Amendment to the Agreement for Professional Legal Services as City Attorney, and Appointing Scott Cross as City Attorney effective January 1, 2021.

**Staff:** Luke Serpa, City Manager

**Recommendation:** Approve

16. Consider Approval – Fourth Amendment to City Manager Employment Agreement.

**Staff:** Shonna Halterman, General Services Director

**Recommendation:** Approve

17. Consider – Possible Appointments to the North Kings Groundwater Sustainability Agency.

**Staff:** Scott Redelfs, Public Utilities Director

**Recommendation:** Consider

**WORKSHOP** - For the Clovis City Council to conduct a workshop to discuss the impact on ongoing City operations during the COVID-19 State of Emergency as declared by the Federal Government, State of California, County of Fresno, and City of Clovis; and to explore actions the City may take in response to the crisis.

18. Consider Approval – Res. 20-\_\_\_, A Resolution of the City Council of the City of Clovis confirming an Addendum to the Director of Emergency Services' Order.

**Staff:** Luke Serpa, City Manager

**Recommendation:** Approve

## **CITY MANAGER COMMENTS**

## **COUNCIL COMMENTS**

## **ADJOURNMENT**

## **MEETINGS AND KEY ISSUES**

Regular City Council Meetings are held at 6:00 P.M. in the Council Chamber. The following are future meeting dates:

Jan. 4, 2021 (Mon.)

Jan. 11, 2021 (Mon.)

Jan. 19, 2021 (Tue.)

February 1, 2021 (Mon.)

February 8, 2021 (Mon.)

February 16, 2021 (Tue.)